19th Judicial District Court

Parish of East Baton Rouge

State of Louisiana

In Re: Appointment of Counsel to Supreme Court No. 2019-OB-0000

Inventory the Files of Respondent Division J 19th JDC

Pursuant to the appointment of August 26, 2019 by Honorable\_\_\_\_\_\_\_\_\_\_, acting by virtue of the directive and powers of Louisiana Supreme Court Rule XIX, including Section 27, the Curators appointed by the Court to Inventory and Return the files of Respondent, make the following report and recommendations:

The Curators took possession of the following files and their present status and disposition is as shown below:

**John Doe** (curator)

1. Jane Smith - returned file
2. Betty Smith – wrote letter green card returned undeliverable, looking for new contact info
3. Lydia Smith – Left message. Sent letter. No response

**Jane Doe**

1. Jamie Smith – made appointment to pick up on 8/30
2. Liz Smith – left several messages. Will call again
3. Debra Smith – left a message but she apparently lives in Florida

The Curators appointed by the Court recommend that any remaining files the following procedure be observed:

1. With regard to those remaining files containing the original/copy of last wills and testaments, it will be necessary for them to be transferred to the offices of John Doe and maintained till further orders of the court; and,
2. With regard to those remaining files whose owner/clients did not respond or failed to make arrangements to pick them up, those should be transferred to the office of John Doe and maintained for two years to allow for final delivery should they contact a Curator during that time. Following that time, the files should be destroyed;
3. Where the client or contact person is out of state, it is acceptable that the file be mailed certified, return receipt requested;
4. The curator team is to submit to John Doe their reimbursable expenses with receipts. When all are collected they will be sent to the Office of Disciplinary Counsel for review and approval. They will then be submitted to the Board Administrator pursuant to the Supreme Court rule for reimbursement out of the agency’s funds; and,
5. The Curators shall be discharged from further duties, except that any future inquires be referred to John Doe for actions consistent with the original appointment until further order of the Court.

Respectfully Submitted on behalf of Curators,

John Doe

Jane Doe

Jack Doe