



Louisiana
State Bar
Association

Serving the Public. Serving the Profession.

LSBA MEMBER OUTREACH & DIVERSITY DEPARTMENT

Diversity • Inclusion • Professionalism

OUT-OF-STATE ATTORNEY REGISTRATION

OFFICE 365 The Ultimate Crash Course for Lawyers

MARCH 10, 2021 • NOON-1:15 P.M.



Date March 10, 2021
Location Zoom Webinar
Registration Fee FREE
Time 12:00 p.m. - 1:15 p.m.
CLE Credit Hour(s) 1.25 Law Office Management

Office 365: The Ultimate Crash Course for Lawyers

Office 365 is a COVID-critical tool, allowing law firms to work on Word, Outlook, and other Microsoft software from remote locations. Yet most legal professionals only scratch the surface of Office 365 potential. In this session, we will explore how to maximize your Office 365 investment to become more efficient and profitable. We'll start with the fundamentals and dip our toes into some exciting capabilities you're going to want to leverage in 2021.

Bar Roll Number _____

Prefix (Judge/Ms./Mr./etc) _____ First Name for Badge _____

Name _____

Firm/Company _____

Address _____

City/State/Zip _____

Office Phone _____

Email Address _____

☐ Registration fee \$ FREE Registration Deadline March 5, 2021

Registration by credit card: register and pay by credit card (Visa/MC/Discover), visit our website, www.lsba.org/CLE

Registration by check: Make check payable to Louisiana State Bar Association.

Payment Amount FREE Check Number n/a

Please complete this form and return with payment (make check payable to "Louisiana State Bar Association") to:

Department of Member Outreach and Diversity
Louisiana State Bar Association
601 St. Charles Ave.
New Orleans, LA 70130-3404

Questions? Email: diversity@lsba.org • (504)619-0115