

*Hanging Out
your Shingle*



LOUISIANA

Style

CHAPTER 6

Practice Resources



LSBA RESOURCES

The LSBA offers a number of services with which you should become familiar and which can assist as you start your own practice.

As follows:

- **Practice Management Counsel**
 - ◆ Law Office Management and Technology Programming
 - ◆ Practice Advice
 - ◆ Year round, low or no cost CLE programming on law office management
 - Annual Solo, Small Firm and Technology Conference
 - Four Corners Seminars
 - Management Mondays and Tech Tuesdays CLE series
 - Personalized law office management advice:

Contact: Shawn L. Holahan, shawn.holahan@lsba.org, ((504) 619-0153)
- **Ethics Counsel:**
 - ◆ Ethics Advisory Service:
 - ◆ Online Public Ethics Advisory Opinions

Contact: Eric Barfield (ebarfield@lsba.org; (504) 619-0122)).
- **Lawyer Advertising Issues?**
 - ◆ Consult the Lawyer Advertising Webpage

Contact: Richard Lemmler (rlemmler@lsba.org ; (504) 619-0144)
- **Fee Dispute Arbitration Program**
 - ◆ LSBA's *Practice Aid Guide: Essentials of Law Office Management!!!*
 - Revised in 2017!! Forms and Sample Letters!! Online!!
 - Establishing, Maintaining and Terminating Attorney Client relationship
 - Conflicts of Interest
 - Fees, Billing and Trust Accounts
 - File Management
 - Calendar Control
 - Ethics and Professionalism
 - Lawyer Advertising
 - Disaster Planning
 - Closing Your Practice
 - Practice Aid Guide
- **LSBA Website**
 - ◆ On Demand Video Training
 - ◆ Online Tech Center
- **Tech Discounts:**
 - ◆ Clio
 - ◆ Cosmolex
 - ◆ Dell
 - ◆ LawPay
 - ◆ LexisNexis
 - ◆ MyCase
 - ◆ ShareFile

- ◆ TechnoLawyer
- ◆ RocketMatter

- **Lending Library**
 - ◆ Curated List of Current Popular Legal Technology and Law Practice Management Titles
 - ◆ FREE to borrow.

- **LSBA's Solo and Small Firm Section**
 - ◆ \$25
 - ◆ Solo and Small Firm Listservs
 - ◆ Quick answers from colleagues all around the state.
 - ◆ CLE Lunches; Camaraderie; Networking!