

# REQUEST FOR CONTINUING LEGAL EDUCATION CREDIT

## Academic Courses Only

List each course with semester dates and credit awarded to students.

Upon completion of the course:

- email completed form and syllabus to [mcle@lsba.org](mailto:mcle@lsba.org)
- credit will not be awarded until course is complete

Form 4A  
Rev. 09/2024

### PART A

### TEACHING CREDIT – ACADEMIC COURSES

#### Regulation / Rule 3.8

Credit may also be earned through teaching a course in an American Bar Association accredited law school. Six (6) hours of CLE credit will be given for each hour of academic credit awarded by the law school for the course. Similar credit may be earned through teaching an undergraduate course on law in an accredited college or university.

Please include syllabus for each course.

- |  |            |                              |
|--|------------|------------------------------|
| Course Name  | Law School | Semester Start and End Dates |
| Academic Credit Hours Awarded by School _____ CLE Credit Hours Claimed _____   |            |                              |
| Does course qualify for ethics teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> Does course qualify for professionalism teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> |            |                              |
| If so, indicate which sessions include ethics or professionalism on the attached syllabus.   |            |                              |
- |  |            |                              |
|--|------------|------------------------------|
| Course Name  | Law School | Semester Start and End Dates |
| Academic Credit Hours Awarded by School _____ CLE Credit Hours Claimed _____   |            |                              |
| Does course qualify for ethics teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> Does course qualify for professionalism teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> |            |                              |
| If so, indicate which sessions include ethics or professionalism on the attached syllabus.   |            |                              |
- |  |            |                              |
|--|------------|------------------------------|
| Course Name  | Law School | Semester Start and End Dates |
| Academic Credit Hours Awarded by School _____ CLE Credit Hours Claimed _____   |            |                              |
| Does course qualify for ethics teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> Does course qualify for professionalism teaching credit? YES <input type="checkbox"/> NO <input type="checkbox"/> |            |                              |
| If so, indicate which sessions include ethics or professionalism on the attached syllabus.   |            |                              |

**Credit filings must be received by the MCLE Department by January 31 following the compliance term end. Failure to file timely will result in a \$150 delinquency penalty (Rule 6(c)). Repeat penalties may also apply.**

**Teaching forms and syllabi should be emailed to [mcle@lsba.org](mailto:mcle@lsba.org).**

For questions regarding the completion of this application form or pertaining to any of the MCLE requirements in Louisiana, please contact the MCLE Department  
Toll free: (800) 421-5722; in New Orleans: (504) 566-1600; via email: [mcle@lsba.org](mailto:mcle@lsba.org); or access our website: [www.lsba.org/mcle](http://www.lsba.org/mcle).

### PART B

### MEMBER INFORMATION

Louisiana Bar Roll Number

Email Address

Printed Name of Member

I attest that I did attend the above CLE activity for the full number of hours reported. I understand that a false statement or misrepresentation is subject to disciplinary action pursuant to Rule 19 of the Louisiana Rules of Professional Conduct.

Member Signature